



**CITY OF LODI
COUNCIL COMMUNICATION**

TM

AGENDA TITLE: Council Workshop – Preliminary Task and Expenditure Priorities for Fiscal Year 2009-2010

MEETING DATE: March 18, 2009 City Council Meeting

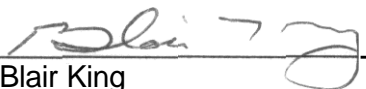
PREPARED BY City Manager

RECOMMENDED ACTION: Council direction requested.

BACKGROUND INFORMATION: It is respectfully requested that the Council participate in an informal workshop prior to the regular Council Meeting.

This is a time of fiscal austerity. **As** the budget for Fiscal Year 2009-2010 begins to be prepared, direction is sought with regard to the relative value of activities, tasks, and expenditures.

This workshop is intended to elicit direction concerning those activities or projects that are relatively more important to the Council and also those activities for which reductions should be considered first. **As** a note of interest, this type of exercise is a basic element of zero-based budgeting. Again, the workshop **is** informal and will be completed prior to the regular Council Meeting.



Blair King
City Manager

APPROVED:



Blair King, City Manager



Work-Plan and Budget Priorities

Please indicate those programs, projects, tasks, or activities that are relatively more important.

Please post a green sticker ● next to the tasks or activities you think are relatively more important and a red ● sticker next to the tasks or activities you think are relatively less important. You will also be given blue ● stickers to respond to the last two questions.



Work-Plan and Budget Priorities

Economic Development - [Direct & Contract]

Lodi Conference and Visitor's Bureau
Downtown Lodi Business Partnership
San Joaquin Business Partnership
San Joaquin Enterprise Zone Administration
Public Works - Development Services
Community Development Support
Electric Utility Key Customer Account
Representative
Downtown Clean-up



Work-Plan and Budget Priorities

Sustainable and Livable Community

Fireworks and Fourth of July

Parade of Lights

Celebration on Central

Grants for the Arts

Friday Art Hop/Art on the Square

Community Improvement- Code Enforcement

Park Maintenance

Hutchins Street Square Pool Maintenance

Blakely Park Pool Maintenance

General Fund Recreation Division support

General Fund Hutchins Street Division support

Library Support

Senior Services Programs

Graffiti Abatement

Mistletoe Maintenance

Weed, Litter, and Median Maintenance

CDBG'Administration



Work-Plan and Budget Priorities

Law Enforcement

Animal Control

Animal Shelter

Crime Prevention

Gang Awareness

Patrol and Investigations

Downtown Bike Patrol

Parking Enforcement

Dispatch and Communications

Jail

Volunteers and Cadets Program

School Resource



Work-Plan and Budget Priorities

Fire and Emergency Preparedness

Four Engine Companies

One Truck Company

Four Stations

Public Education

Medical Response

Emergency Preparedness/EOC Exercise

Engine Company Inspection and Services



Work-Plan and Budget Priorities

General Government

Revenue Collection

Accounting and Financial Services

Budget and Performance

Information Systems

Human Resources Division

Employee Recognition Programs

Boards and Commissions Training & Travel

City Protocol Account

City Attorney

City Manager

City Clerk

Liability and Insurance

Staff to various Council Appointed

Advisory Bodies and Boards



Work-Plan and Budget Priorities

Capital, Infrastructure & Special Projects

Vehicle Replacement

Water Treatment Plant

Water Meters

PCE/TCE

Pavement Maintenance

Facilities Replacement

Utilities Replacement

DeBenedetti Park

Roget Park/Senior Housing

Playground Safety

Pigs Lake Embankment

Grape Bowl

General Plan

Lodi/Stockton Separator

Lodi Energy Center

Electric Transmission Line

Pixley Park

Public Safety Communications

Major Street Reconstruction and Improvements

Sustainable Communities

Sidewalk Replacement in Front of City Properties



Should the amount of money the General Fund spends on various services expressed as a percentage of expenditures remain the same for Fiscal Year 2009-10 as it was in Fiscal Year 2008-09? (In other words, although it will be a smaller pie, should the shape of the pie remain the same?)

YES

NO



By policy the minimum unrestricted General Fund reserve should equal 15% or \$6 million for Fiscal Year 2009-10.

The anticipated June 30, 2008 figure was \$4.5 million (1.3%), the actual June 30, 2008 figure was \$4.2 million (10.5%), the projected June 30, 2009 figure is \$3.8 million (9.6%).

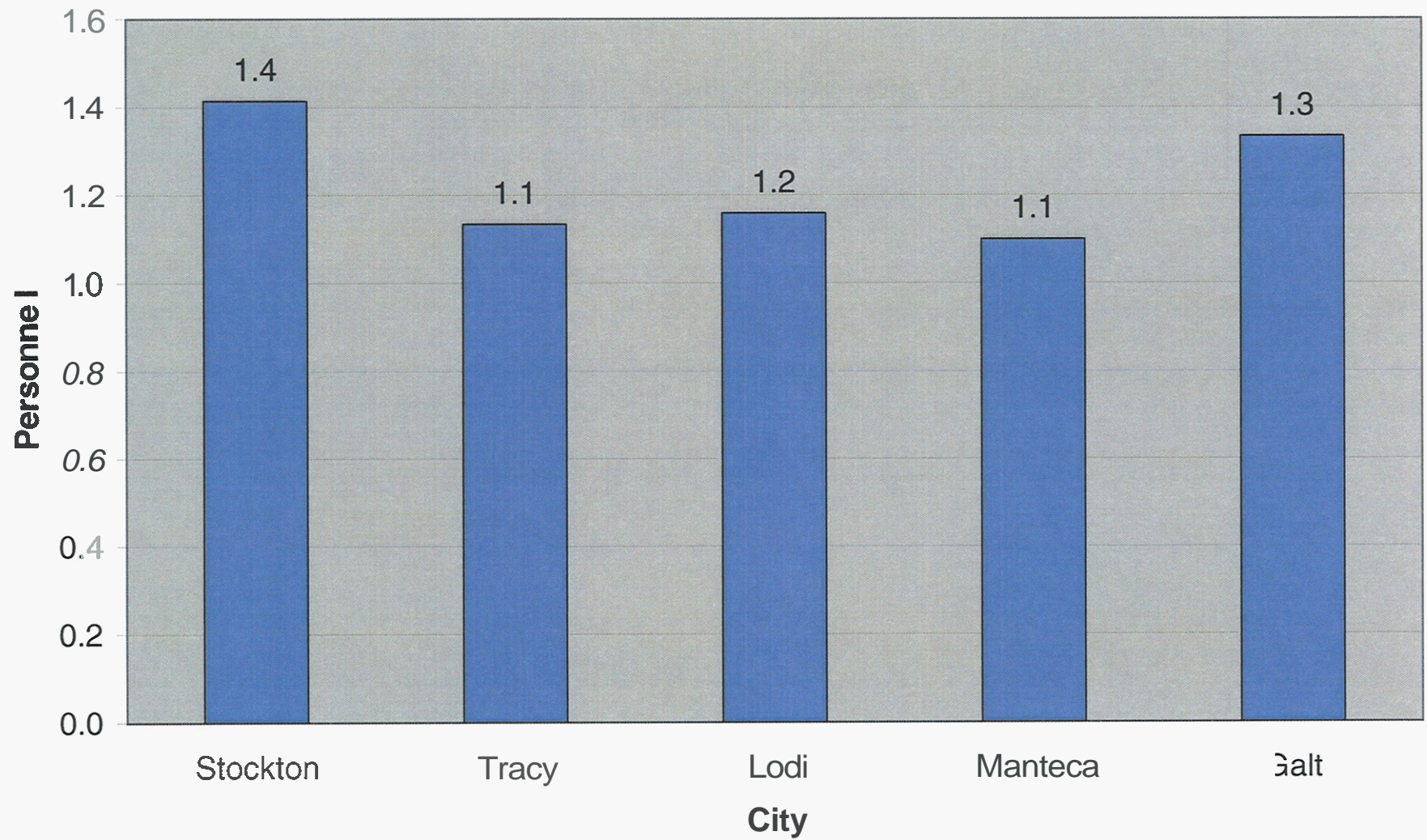
Should the June 30, 2010 short-term goal be:

\$3.8 million

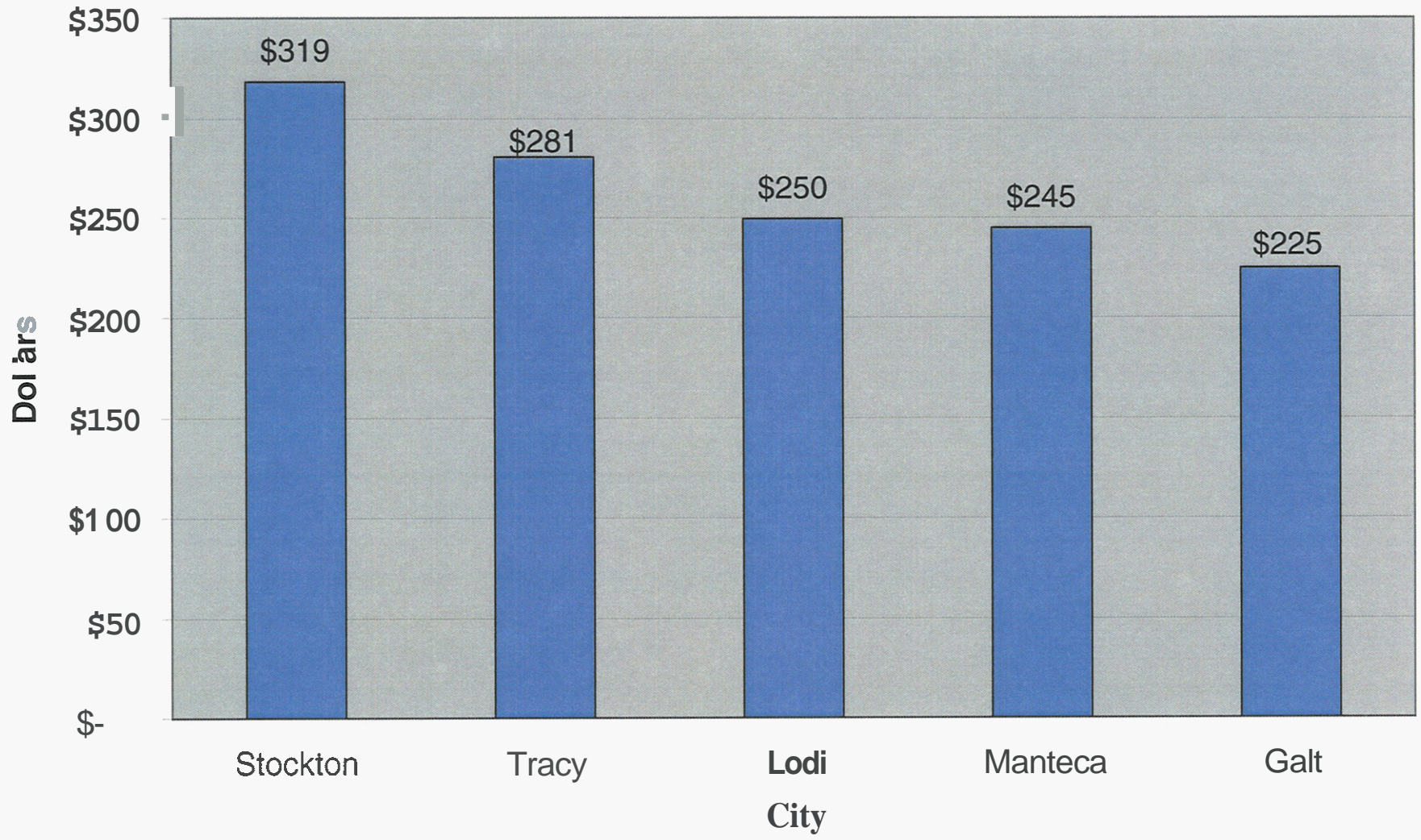
\$4.2 million

\$4.5 million

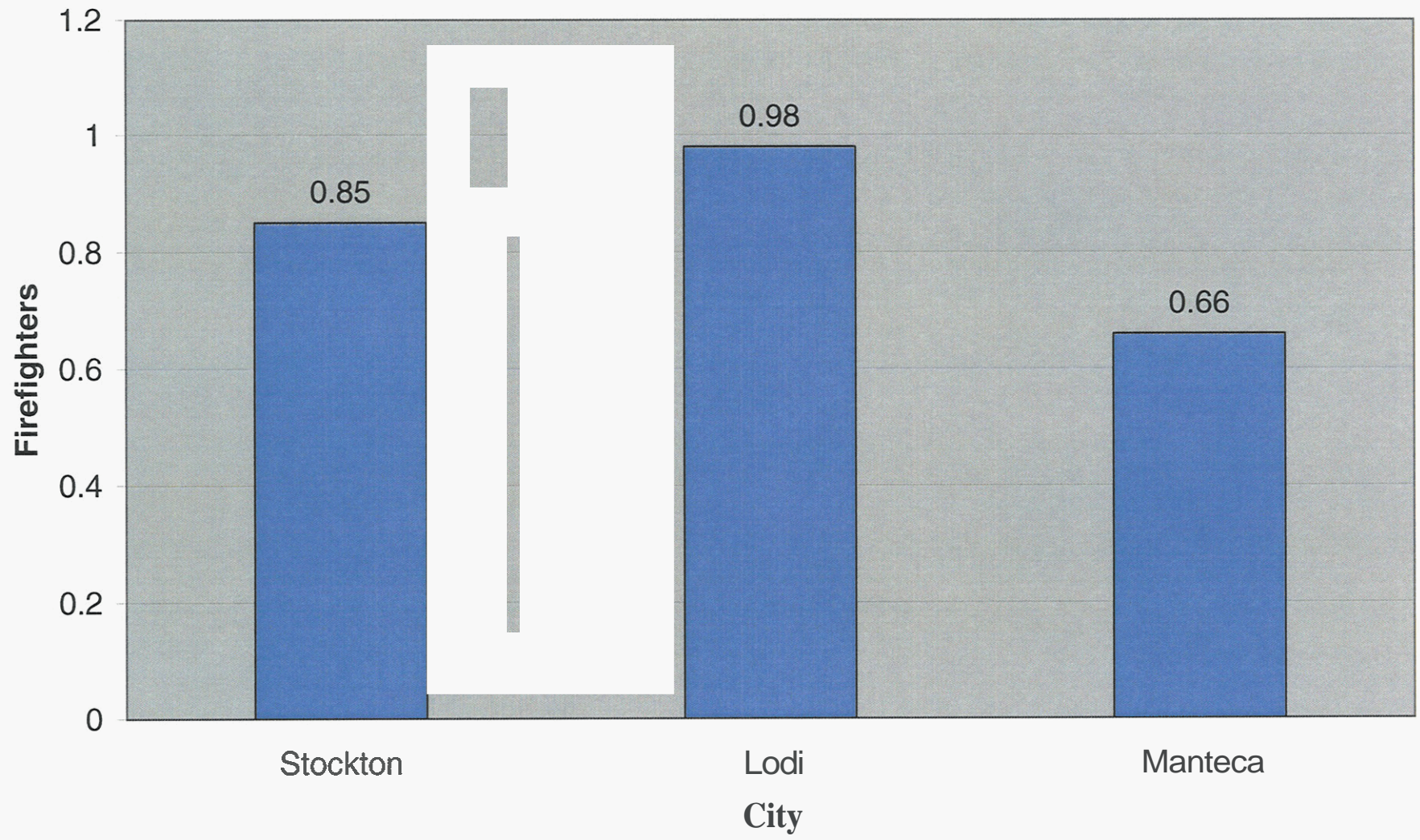
Police (Sworn) Personnel per 1,000



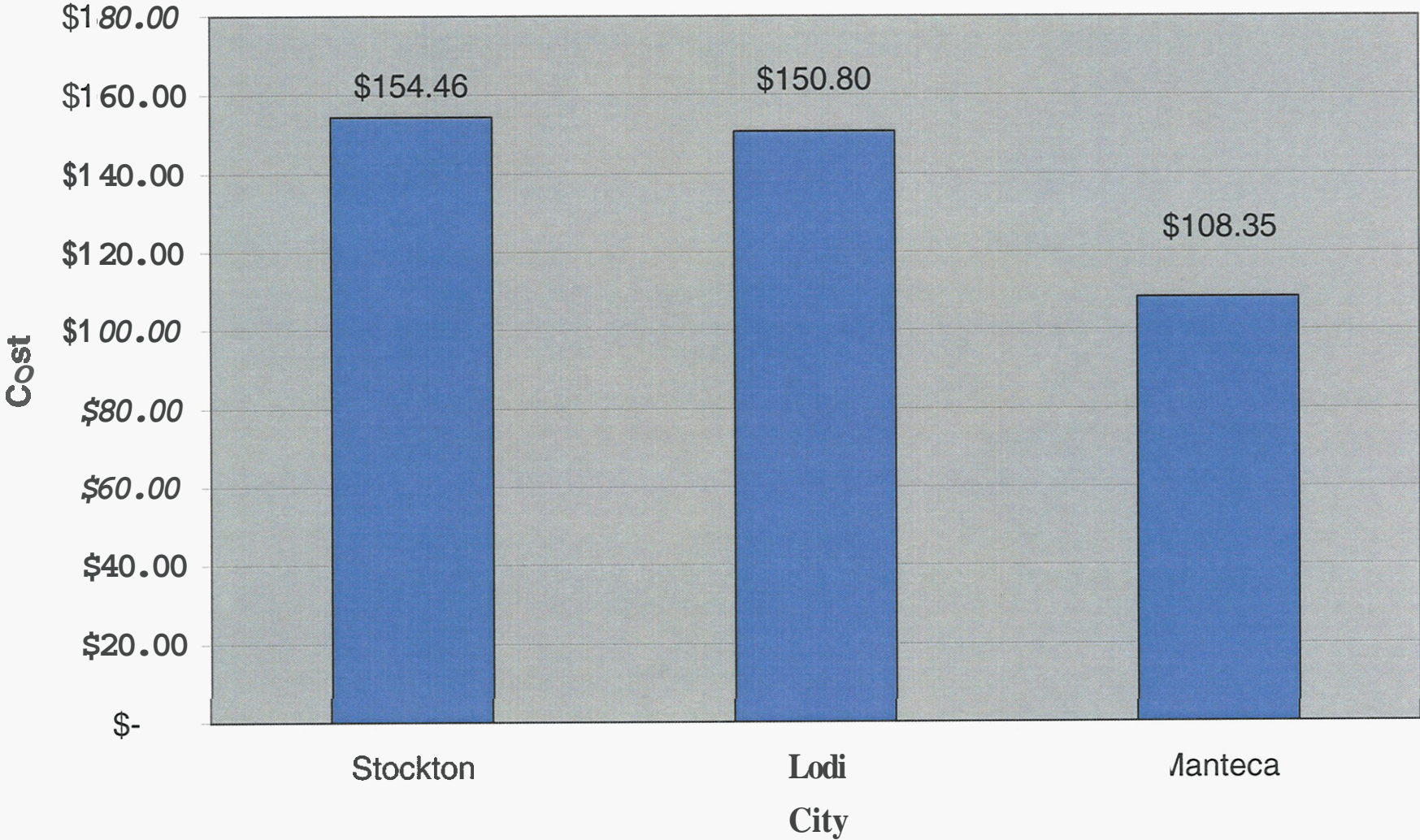
Police Cost per Capita



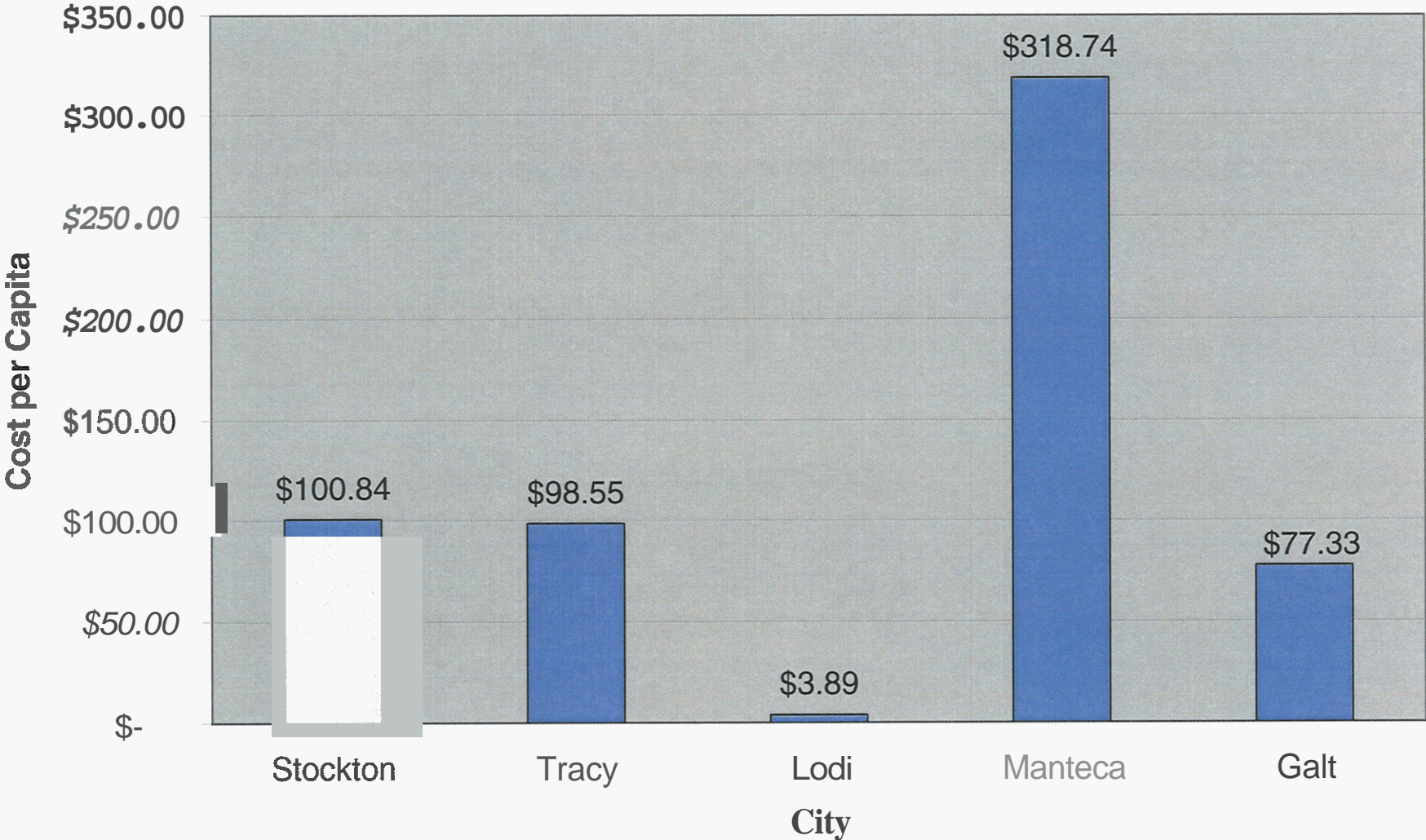
Fire (Sworn) Personnel per 1,000



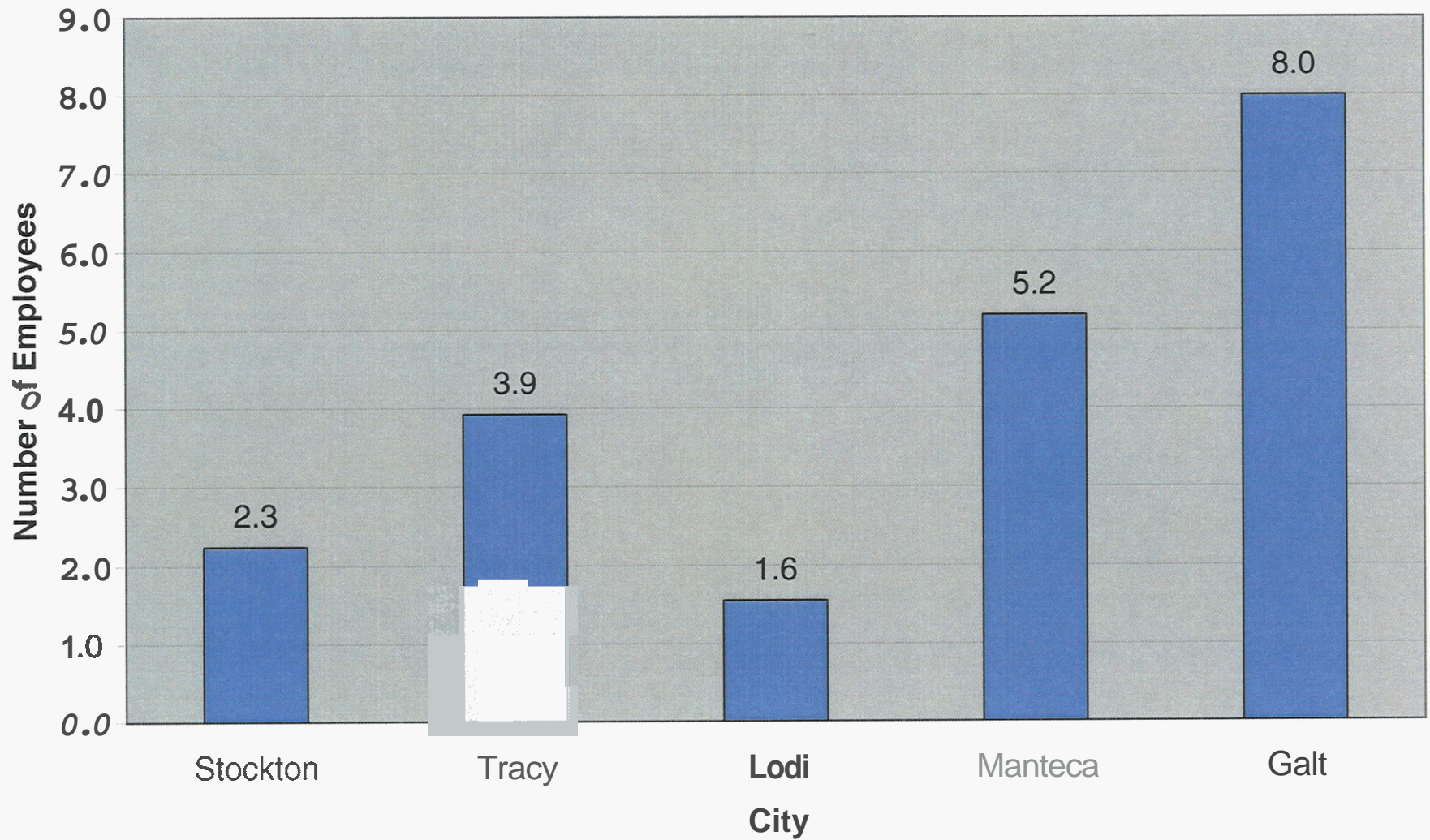
Fire Department Costs per Resident



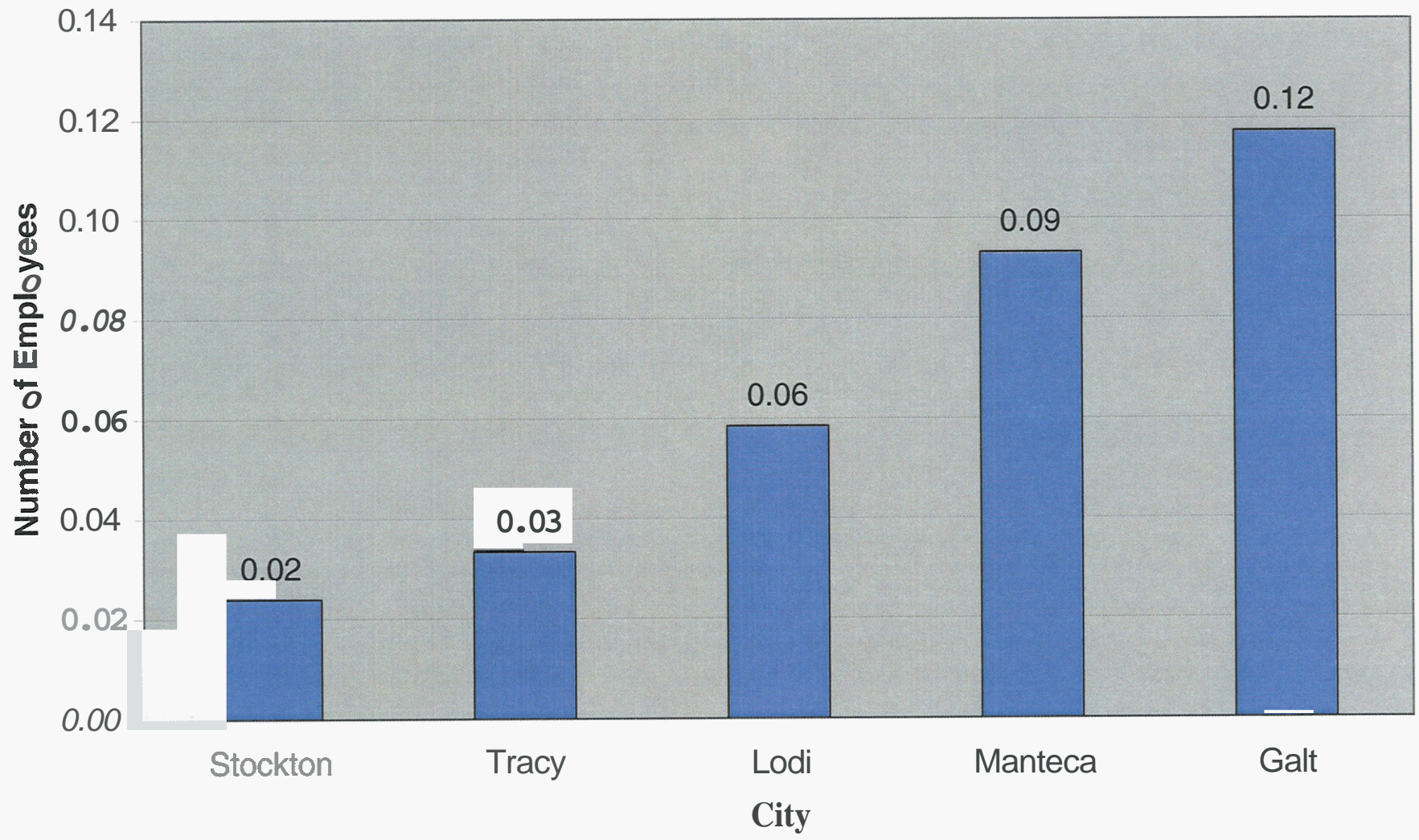
Economic Development Cost per Capita



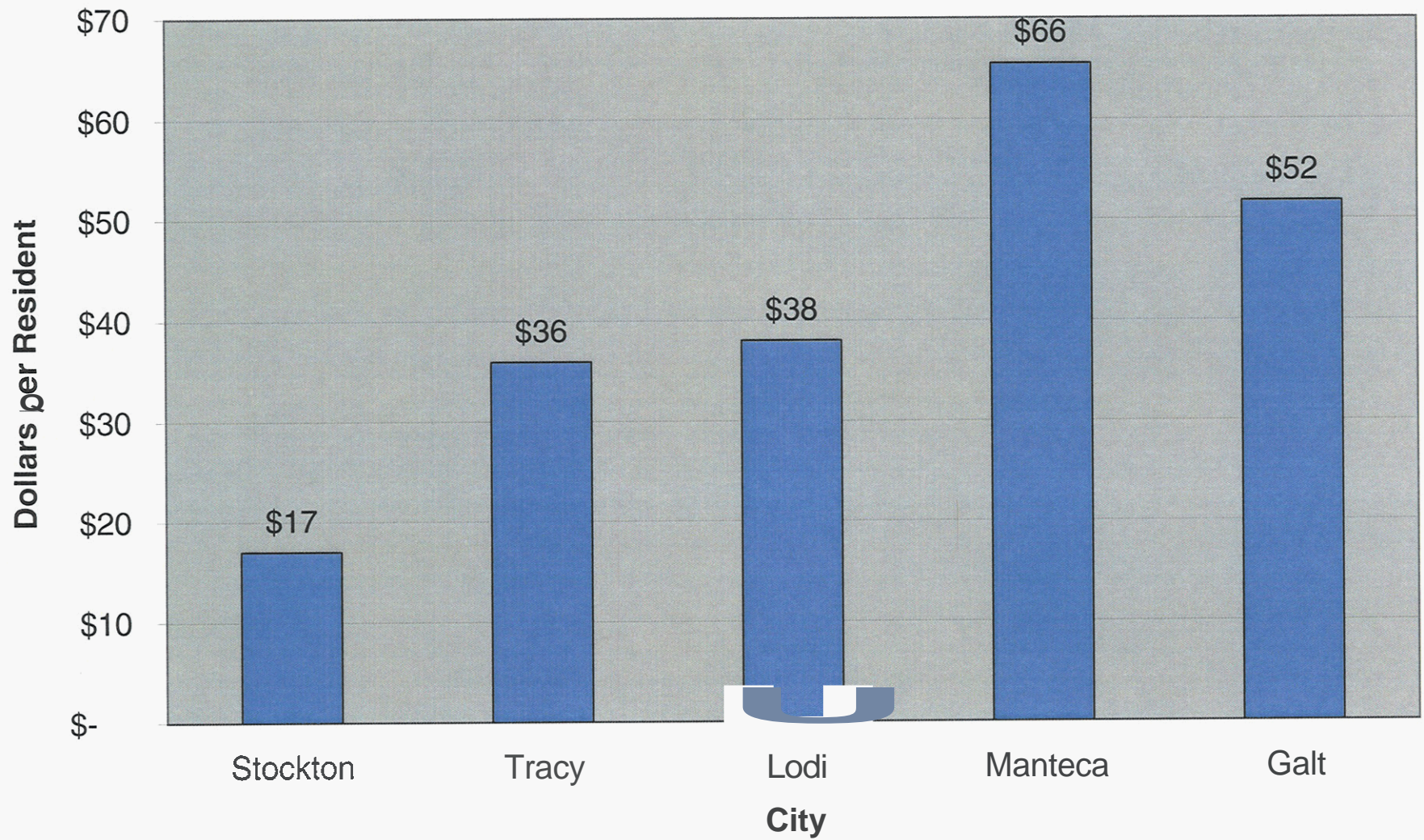
Building Maintenance Staff per 100,000 sq ft



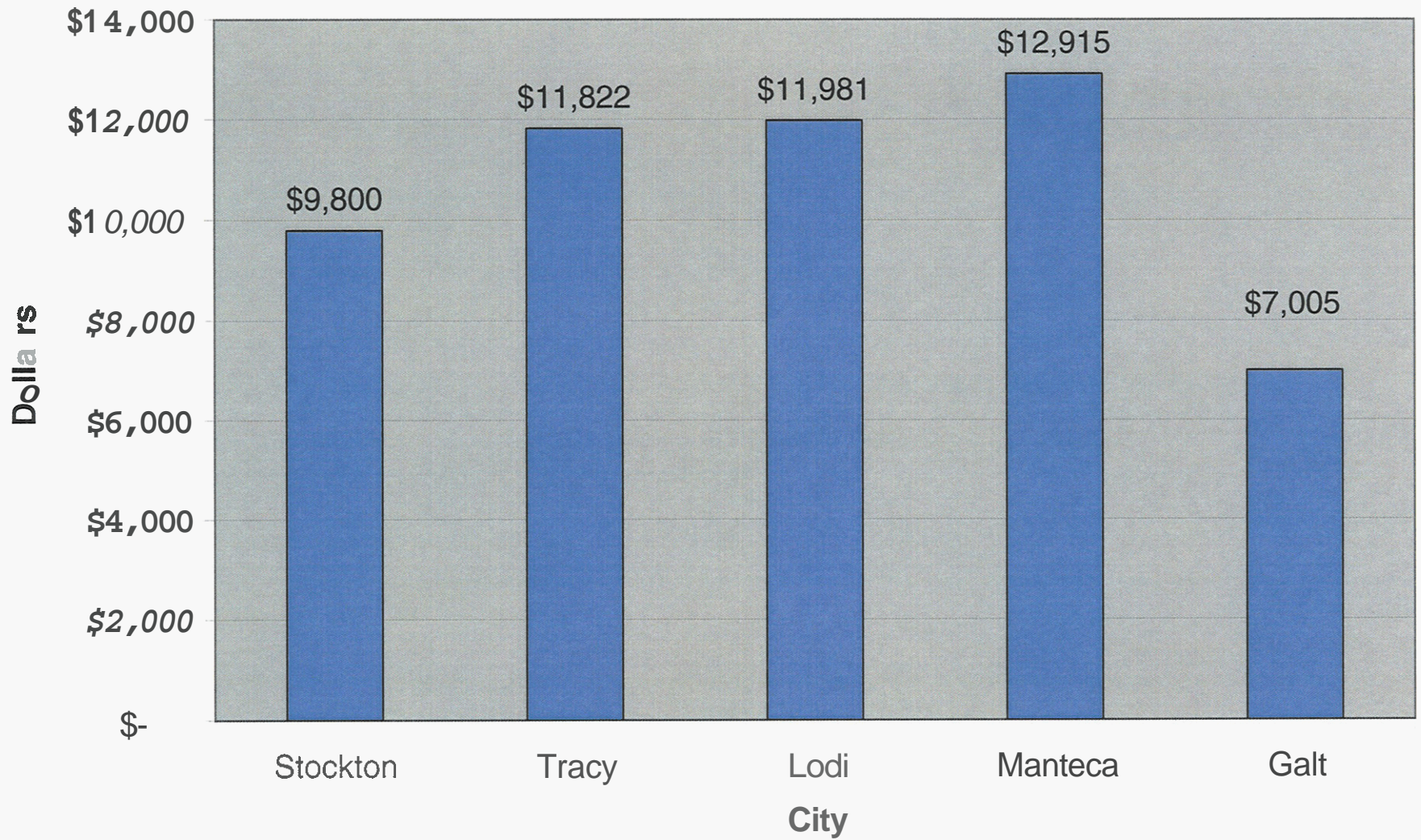
Streets Employees per Mile



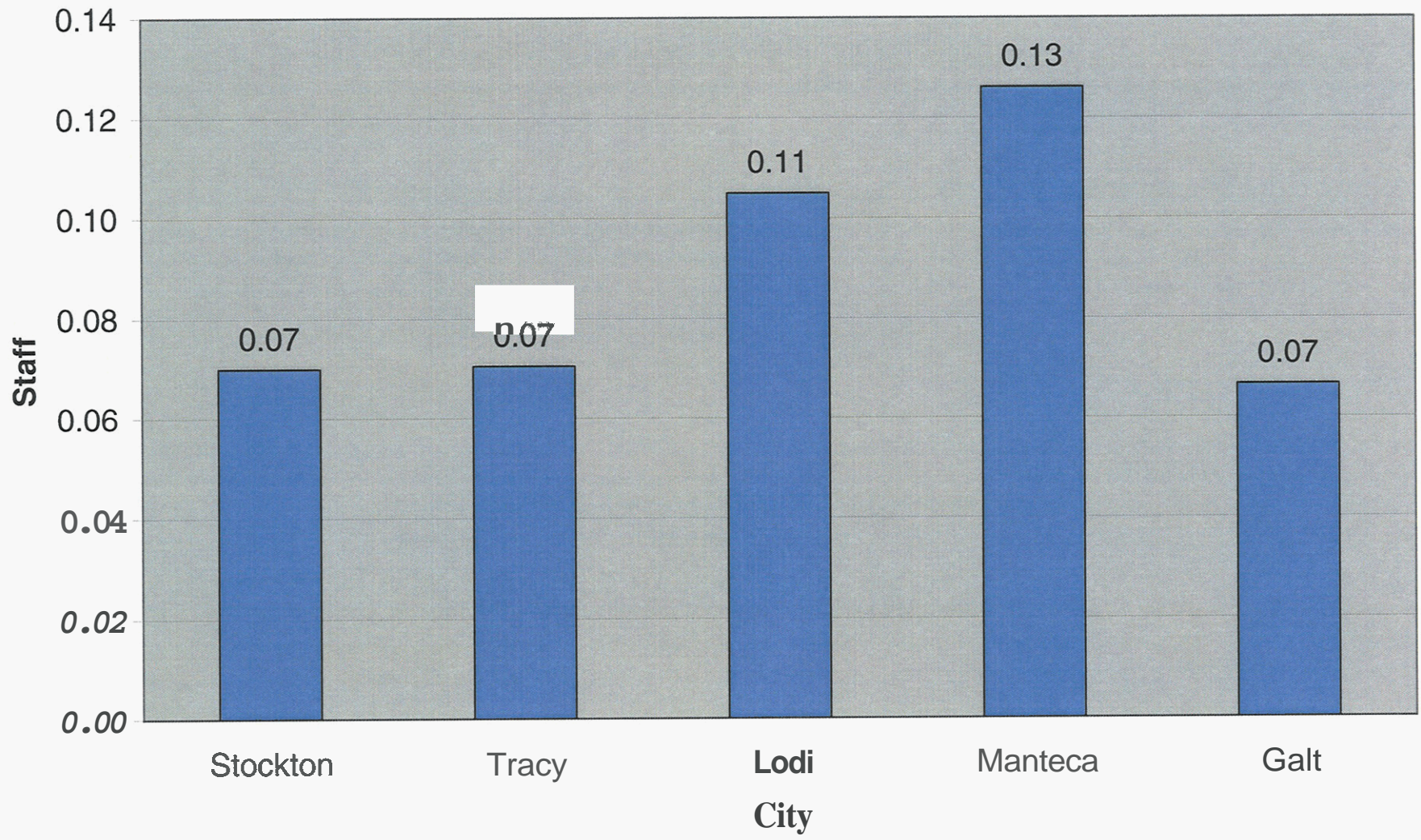
Parks Expenditures per Resident



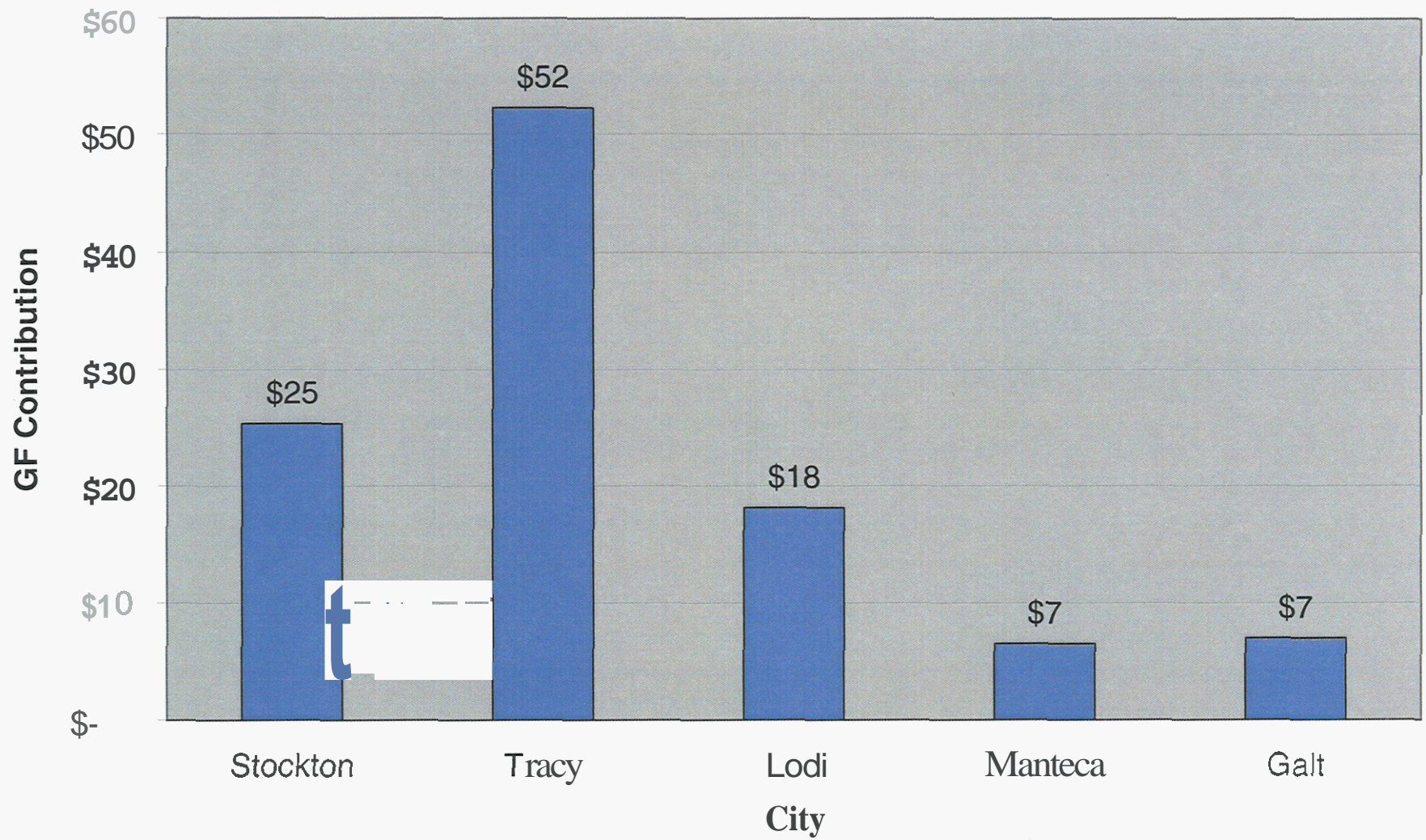
Parks Maintenance Cost per Acre



Parks Staff per Acre of Parks



GF Contribution to Leisure Activities per Capita



Reserve Percentage Survey

Agency	Policy?	Percent	Actual Percent	Notes
Agoura Hills	Yes	40%		
Alhambra	No		10%	No "formal" policy
Aliso Viejo	Yes	35%		15% GF Stabilization, 10% Economic Uncertainty, 10% Contingency (not 100% sure I got this right)
Angels Camp	Yes	35%		
Atwater	Yes	25%	32%	
Benicia	Yes	20%		5% economic uncertainty, 5% liability, 10% disaster
Beverly Hills	Yes	40%		
Brisbane	Yes	50%		
Carlsbad	Yes	30%		30% minimum, with 40% to 50% target
Colton	Yes	15%	8%	Dipping into reserve this year and expect to finish June 30th at 8%
Culver City	Yes	30%	40%	25% requirement with 5% for 'emergency'
Davis	Yes	15%		
El Cajon	Yes	20%		Also maintain a fluctuating 'rainy day' reserve, but no policy on that
El Centro	Yes	10%		
El Cerrito	Yes	10%		10% policy, 15% informal practice
Elk Grove	Yes	15% -20%		
Fresno	Yes	5%	6.70%	
Fullerton	Yes	10%		
Goleta	Yes	33%		
Kerman	No	50%		Target 25%, currently at 50%, no formal policy
La Mesa	Yes	15%		May be revising upwards
Lafayette	Yes	50%		
Laguna Niguel	Yes	50%		
Lake Forest	Yes	40%		40% plus \$3 million disaster reserve
LaVerne	Yes	15%		
Lawndale	Yes	100%		
Lomita	Yes	50%		
Mill Valley	Yes	15%		Try to keep an additional 10% in reserves
Milpitas	Yes	15%		
Modesto	Yes	8%		
Monterey	Yes	15%	11%	
Morro Bay	No		27.50%	They have a target, not a formal policy
Mt. Shasta	Yes	8% to 10%		
Oakley	Yes	20%		
Orange	Yes	25%		
Orland	Yes	13.33%		Plus some fixed amounts for economic downturn and natural disaster
Palos Verdes Estates	Yes	50%		
Pismo Beach	Yes	20%		
Pittsburg	Yes	15%		
Poway	Yes	15%	50%	
Poway	Yes	15%		
Rancho Cordova	Yes	20%		

Rancho Mirage	Yes	100%		Policy is reserve equal to 1 year of budget
Rancho Palos Verdes	Yes	50%		Plus \$3 million capital improvements project fund reserve
Redwood City	Yes	15% to 20%		Based on anticipated revenues
Relands	Yes	12%		
Riverside	Yes	15%		
Roseville	Yes	10%		Net out indirect charges to utilities prior to calculating
Sacramento	Yes	10%	2.50%	Based on revenues; they have used substantial reserves over the last few years
San Dimas	No		100%	Have been saving for a large project, looking to adopt a 50% reserve policy
San Francisco	No		4%	
San Juan Capistrano	Yes	50%		
San Luis Obispo	Yes	20%		
San Mateo	Yes	25%	12%	
San Rafael	Yes	10%		
Santa Barbara	Yes	25%		10% budget reserve, 15% disaster reserve
Santa Clara	Yes	25%	14%	
Santa Clarita	Yes	15%		
Santa Monica	Yes	10%		Also have other fund balance designations, including \$8.2million for economic uncertainty
Santee	Yes	25%		
Sierra Madre	Yes	50%		Just reached recently
South Lake Tahoe	Yes	26%		25% reserve, plus 1% contingency reserve
Susanville	Yes	20%		
Thousand Oaks	Yes	20%		15% operating reserve, 5% emergency reserve
Truckee	Yes	16.70%	80%	
Twentynine Palms	Yes	50%		
Union City	Yes	7.50%		
Vacaville	No		15%	Not a formal policy, but try to reserve this amount
Waterford	No		33%	Not a formal policy, but have maintained about 1/3 reserve for last 10 years
Westminster	No			
Yorba Linda	Yes	50%		
Yucaipa	Yes	15%	85%	15% requirement, 85% to 95% goal, currently at 85%

City of Lodi
Percentage of General Fund
FY 2008/09

Department	%
City Clerk	1.35%
City Manager	1.39%
Information Systems	2.54%
Budget and Treasury	1.50%
Financial Services	3.95%
City Attorney	1.22%
Human Resources	1.45%
Economic Development	1.24%
Police	36.84%
Fire	21.99%
Public Works	8.06%
Parks	5.74%
Library	3.45%
Community Development	0.54%
Community Center	2.98%
Recreation	1.26%